

Criminal Sanctions Region of Western Finland

KÄYRÄ PRISON

PRISON RULES

Effective as of 01/08/2017



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Section 1 GENERAL

This ordinance contains provisions more specific than those issued in and pursuant to the Imprisonment Act and Decree concerning movement within the prison perimeter; keeping premises locked; prison blocks; arrangement of visits, phone use and free time; possession of property; and other matters related to the maintaining of order and the organisation of operations at the prison.

A disciplinary punishment may be imposed on a prisoner for violating the regulations provided that the regulations expressly state that a disciplinary punishment may be imposed for such violation.

A disciplinary punishment may also be imposed on a prisoner for failure to comply with a request or an order issued by an official of the Criminal Sanctions Agency, within his competence, in order to maintain order or safety in the prison. Such a request or order may be issued to ensure compliance with the disciplinary regulations.

Section 2 MOVEMENT WITHIN THE PRISON AREA

Prisoners may move about and spend time at locations for activities or work assigned to them, in their accommodation ward and at locations designated for outdoor exercise, meals and free time at times specified in the daily schedule for each ward and the enclosed map appendix (appendix 1–3). Any unauthorised movement elsewhere in the prison or prison area is prohibited.

Prisoners are not permitted to visit / spend time in any other accommodation ward apart from their own ward (applies to both activities and free time).

Movement within the prison area ends at 22:00. After that, everyone must be in their own accommodation building. Prisoners may not reside in other prisoners' rooms during silence. Leaving the accommodation room during silence is prohibited (except for smoking on the porch or in a facility designated for this purpose). Prisoners may tend to their affairs in the supervision office during acute cases only.

A disciplinary punishment may be imposed on a prisoner for moving in a restricted area or in a permissible area during restricted hours.

Section 3 DRESS CODE WITHIN THE PRISON AREA

Prisoners must be appropriately dressed within the prison area. A disciplinary punishment may be imposed for inappropriate clothing.

At activity locations prisoners must wear protective equipment or clothing ordered by the work supervisor or another person responsible for such activities.

Section 4 HEADCOUNT

The prisoners' morning check is performed on weekdays at 06:00 – 07:00 and on the weekends and public holidays at 08:00 – 09:00. During those hours the prisoners must report personally to supervision personnel. When the evening check starts at 20:45, prisoners must be in their own accommodation building and their own room. Prisoners must not leave the accommodation building until the following announcement is made: "Tarkastus ohi" (in English: Inspection over).

A disciplinary punishment may be imposed on any prisoner residing outside of their accommodation room during a headcount or failing to report successfully at the morning check.

Section 5 WORK AND FREE TIME ACTIVITIES

Prisons offer a number of work activities. Work placement takes into account the sentence plan, professional skills and training, personal suitability and the prisoner's wishes. Work activities at Käyrä Prison comprise metal and wood shops, gardening, property maintenance tasks, and external work sites, such as the Forum Marinum work site and the work sites of Metsähallitus.

The prison arranges individual programme activities (such as VKM), society training (KäyräPark) and other group-based course activity, such as an Anti-dependency course focused on substance abuse matters, a Cognitive Skills course on thinking-related skills, and a Cognitive Skills at the Workplace course on training and life management.

The yellow stone building is open for leisure activities on weekdays and on days off, at times indicated in the daily schedule. The building has facilities for ball games, gym exercise, music and crafts. All craft activities must take place in designated facilities, and each prisoner must clean up after themselves. Adjacent to the canteen is an activity barracks where prisoners can play billiards, chess and foosball during their leisure time. These premises also contain a prisoners' computer space and a religious worship space.

Prisoners can go jogging on a public sawdust track near the prison and on an access route to it, at times indicated in the daily schedule. Prisoners can also play Frisbee golf during leisure (the course has been built inside the prison perimeter).

The prison also has a football pitch and a volleyball court. During summertime, prisoners can go boating (life jacket to be fetched from supervision).

The prison's library is located in the school building and open according to the daily schedule.

Section 6 PURCHASE OF ITEMS

Prisoners can acquire items from the store located in the area of the institution. Detailed times are indicated in the daily schedule of the prison.

Acquisition of any items not included in the product selection of the canteen must be specifically agreed upon with supervision staff.

Section 7 VISITS

Section 7.1 Supervised visits

Supervised visits are arranged on Saturdays, Sundays and public holidays between 11:00 and 14:00. Prisoners must report visitors in advance, by filling out a visit form. Forms are available at the supervision office, and the form must be returned to the supervision office no later than by 21:00 on the Wednesday before the weekend of the visit (or two days before any visit on a public holiday).

The visitation facilities are in the school building (contains a child-friendly visitation space), the area of the central courtyard with a flagpole, and the road around it. Prisoners can also meet with visitors in the canteen on Saturdays and Sundays at 12:00–13:00. Residing in other buildings or outdoors (except the for the area of the central courtyard) is absolutely prohibited.

The prisoner may be visited by a spouse or equivalent and the minors belonging to the same family or a maximum of three (3) other visitors. The duration of an individual visit is not otherwise restricted in advance, but it can last for a maximum of three hours, i.e., the entire period between 11:00 and 14:00 hours. If an individual visit is shorter in terms of duration, a prisoner may meet with several individuals during the permissible period.

All those coming to visit a prisoner must report at the supervision office, and visitors must show proof of their identity with an official, valid photo ID.

Prisoners being visited must take the inspected items brought by visitors to the accommodation facilities before the visit begins. Bringing foodstuffs to a supervised visit is completely prohibited to the visitors; the reasons for this include the prison's limited inspection opportunities, limited storage space, hygiene requirements on accommodation facilities, and the possibility to make daily purchases from the canteen in the prison. Also, prisoners are not allowed to bring any food items to the visiting facilities / visits.

After a visit has ended, the prisoner must go to the supervision office and report that the guests have left.

Due to the limited visitation facilities, only visitors and prisoners being visited may reside in the school building and the canteen during visiting hours. Prisoners are prohibited from moving in the beach area or the parking lot during visitation times.

Prisoners are not allowed to receive or give any items during visits. All items must be received and given through the prison staff / in the presence of the staff.

If a prisoner breaches the terms of the visit, the visit may be interrupted and/or he or she may be subject to a disciplinary measure.

Section 7.2 Unsupervised visits

Unsupervised visits are arranged every day. Prisoners can apply for an unsupervised visit with an unsupervised visit form available from the supervision office, which also provides instructions on unsupervised visits. As a general rule, unsupervised visits are granted for the period between 17:30 and 15:30 on the next day.

During an unsupervised visit, prisoners and visitors may not move or reside anywhere else than in facilities designated for an unsupervised visit and in the immediate vicinity of the visitation facilities, in the yard specifically designated for this purpose (ANNEX 3). Prisoners must comply with detailed instructions listed in the unsupervised visit guideline issued by Käyrä Prison.

Visitors may bring foodstuffs to an unsupervised visit. The foodstuffs brought by the visitor are meant to be used at the unsupervised visit. After the unsupervised visit, the visitor will take all remaining foodstuffs away.

Section 8 USING THE TELEPHONE AND A COMPUTER WITH AN INTERNET CONNECTION

Prisoners are allowed to keep in their possession a mobile phone, owned by the prison, that does not have an Internet connection or a camera. The terms and conditions of possessing a mobile phone and other related matters are specified by the Prison Director. On starting to use the mobile phone in question, the prisoner shall commit himself in writing to complying with the terms and conditions of its use. Breaching the terms and orders concerning the use of the mobile phone may lead to a temporary ban on its use and a disciplinary measure.

The prisoners are allowed to make phone calls from a payphone, located in the school building, on weekdays at 6–7, 11–12 and 16–22. On weekends, prisoners can make calls at 8–11 and 14–22. The phones are switched off during supervised visits, and making phone calls is not allowed.

Prisoners cannot be in possession of their own computer (see section 10.2 – Other factors affecting the possession of items and substances) or obtain permission to use the prison's computer in their own accommodation room.

For a specific reason, a prisoner may be granted permission to use the prison's computer with an Internet connection, intended for use by prisoners, to tend to their housing, work, study and other matters outside the prison. In addition, a prisoner may be granted permission to use social media in exceptional cases where his studies take him outside the prison and where tasks or mandatory discussion groups related to studies are provided in social media. In such cases, the use of social media is restricted to study purposes only. Permission for using the prison's computer with an Internet connection and social media is requested from the Deputy Director in writing separately for each purpose of use. If the prison suspects that such contact may jeopardise its safety or security, no permission will be granted. The permit conditions specify the purposes for which prisoners may use the Internet.

Prisoners may not connect to the computer any devices other than those designed for storing information (such as a memory stick). Prisoners may do this only if they have been granted permission to hold in their possession a device designed for storing information. Also, prisoners

may not install on the computer or use any programs other than those already installed on it. No outside devices may be used to contact the computer. Deletion of the browsing history is prohibited. Prisoners may not visit websites that are not related to the purpose of use according to the permit conditions.

The prisoners may use an Internet space at evening activity times. Instructions for the use of the space are included separately in the arrival guide.

If a prisoner breaches the regulations on using the computer or uses the computer in violation of the purpose specified in the permit or misuses the permits concerning electronic communications, a disciplinary punishment may be imposed on the prisoner and/or the permit may be cancelled.

Section 9 CLEANLINESS

The furniture of the accommodation room must be kept in the order according to the furniture list, and all items must be stored in cabinets and other storage spaces.

Prisoners may affix pictures, posters and other objects to a board provided on the wall of the accommodation room. A disciplinary punishment may be imposed on a prisoner for affixing such items elsewhere on the walls or other surfaces of the accommodation room.

Section 10 POSSESSION OF PROPERTY

Section 10.1 Items and substances not allowed in the possession of prisoners

According to chapter 9 section 1(1)(1) of the Imprisonment Act, prisoners are denied possession of items and substances that endanger personal safety. These include firearms, edged weapons, explosives, gas sprays, aerosol products and toxins. Also, they include chemicals that may be used to manufacture explosives, such as hair dyes containing hydrogen peroxide, and lithium batteries. They also include, e.g., hypodermic needles and syringes not given to the prisoner by the prison's health care personnel.

According to Chapter 9, Section 1(1)(2) of the Imprisonment Act, prisoners may not have in their possession objects or substances that are particularly suited for damaging property. These include, for instance, tools suited for damaging property.

According to Chapter 9 section 1(1) (3) of the Imprisonment Act, prisoners are denied possession of items and substances that cause a special detriment to the general order of the prison. Such objects that cause specific harm include :

- 1) Devices enabling visual imaging and recording. These include cameras and video cameras.
- 2) Devices suited for listening to and monitoring the radio traffic of public authorities or other surveillance of the activities of public authorities. Such items include radiotelephones,

radio traffic indicators and headphones operated by radio waves. Prohibited items also include binoculars and other optical devices suitable for surveillance.

- 3) Items causing harm to health and hygiene and risking fire safety. Such items include, e.g., tattooing and piercing instruments, air fresheners, animals and candles.
- 4) Objects that otherwise endanger the public order of the prison. Such items include martial arts equipment, replica guns and objects equipped with the insignia of criminal organisations and groups.

Prisoners are not allowed to be in possession of a computer and no other phone than one owned by the prison and intended for the use of prisoners. Auxiliary and ancillary devices used for establishing an Internet connection are not given to the prisoners either. Auxiliary equipment also includes all external storing devices, such as a memory stick that the prisoner has not been granted permission to keep in his possession.

Prisoners are not allowed to have plants in their possession.

Conversion of permitted objects to make them better suited for acts of violence is prohibited. This means, for instance, sharpening an object suitable for use as a striking weapon, such as a toothbrush, or making a handle on a pen.

If any prohibited items or substances of the kind described above are found in the possession of a prisoner, that prisoner may be subject to a disciplinary measure.

Section 10.2 Other factors affecting the possession of items and substances

Prisoners are allowed to have a reasonable number of utility items in their possession. The number of utility items in a prisoner's possession must be such that the items can be stored in the space reserved for them in their room.

If there is an identical or similar item already included in the standard fittings of the accommodation room, the prisoner will not be given that item. Prisoners shall also not be given any other items that the prison has already obtained for the use of prisoners, assuming that the prisoners have access to these items.

Accommodation rooms are furnished, and prisoners may not have fittings of their own. The maximum size of a television prisoners may have in their possession is 24". Prisoners may not connect their own devices to prison equipment in the common areas of the accommodation buildings.

Insufficient power supply does not, except in exceptional cases, constitute grounds for limiting the possession of electrical devices. Electrical devices must be switched off when not in use.

Section 10.3 Inspectability of items and substances

Prisoners may not have in their possession any nutritional supplements, vitamins, minerals or herbal products in liquid, powder, pill or capsule form, because these products are difficult to inspect. Because of this, also the possession and use of snuff and electronic cigarettes at the institution are prohibited. The permitted vitamin products (vitamin B Bekostrong and multi-vitamin Multitabs/Multivita) can be obtained from the prison's canteen.

All items and substances given to the prisoner are inspected by the prison staff. When bringing items and substances to the prison, the prisoner must present all items to the staff. Prisoners who attempt to bring items or substances into the prison by avoiding inspection may be subject to a disciplinary punishment.

Section 11 PRISON WARDS

Käyrä Prison has nine different accommodation buildings where the inmates of the institution live. The accommodation buildings can be identified on the basis of numbering (1, 2, 5, 6, 7, 8, 9, 10 and community).

Section 12 INTOXICANTS AND PHARMACEUTICALS

Prisoners may not possess, use or manufacture alcohol, any other intoxicating substances, doping substances referred to in Chapter 44, section 16 of the Criminal Code, or any items intended for the use or handling of narcotic substances. For the possession, use or manufacture of the substances or items referred to above, a disciplinary punishment may be imposed.

A disciplinary punishment may be imposed for manipulating or attempting to manipulate a test for intoxicants.

Prisoners may not have pharmaceuticals in their possession without the permission of a physician or nurse of the prison healthcare services unit. A disciplinary punishment may be imposed on prisoners for unauthorised or incorrect possession of pharmaceuticals.

Section 13 ENTRY INTO FORCE

These disciplinary regulations will enter into force on 01/08/2017, cancelling the previously valid Disciplinary Regulations of Käyrä Prison, which entered into force on 01/11/2013.

Tampere, 5 July 2017


Kirsti Kuivajärvi
Region Director

APPENDICES

ANNEX 1 Map of permitted areas, main prison

ANNEX 2 Map of permitted areas, community

ANNEX 3 Map of permitted areas, unsupervised visits