

## Criminal Sanctions Region of Southern Finland

### Prison rules for Kerava Prison

Entry into force on 16 September 2020

## Prison rules for Kerava Prison

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## **1 § General**

These prison rules contain more specific regulations than the Imprisonment Act and the provisions and regulations issued under the Act on the movement within the prison area and locking of the premises, wards, arrangements related to visits, telephone use and free time activities, possession of property, and other corresponding individual issues related to the maintenance of prison order and arrangement of activities in the prison.

Prisoners must comply with the prison rules. A prisoner may be imposed a disciplinary punishment for violating the prison rules provided that the prison rules expressly state that the violation of the rule may be punishable by a disciplinary punishment.

A prisoner may also be imposed a disciplinary punishment if the prisoner fails to obey a request or order issued by an official of the Criminal Sanctions Agency within the official's authority to maintain prison order and security.

## **2 § Moving within the prison area**

Prisoners may move and spend time in their appointed activity and workplace, in their own accommodation ward, and in areas appointed for outdoor exercise, meals, and free-time activities at times stated in the daily schedule of the ward and the attached map.

Moving elsewhere in the prison or its area without a permission is forbidden. A disciplinary punishment may be imposed for violating this rule.

Prisoners are supervised electronically. Prisoners must be constantly reachable via the monitoring devices. Prisoners are responsible for using the devices linked to electronic monitoring appropriately and according to the instructions, carrying the devices with them and keeping them functional. A disciplinary punishment may be imposed for causing the devices to malfunction or using them carelessly. Exceptions concerning electronic monitoring are only possible by the decision of the prison director.

## **3 § Clothing in the prison area**

Prisoners must be properly dressed within the prison area.

## **4 § Checking the number of prisoners**

The number of prisoners is checked daily. Prisoners in the prison must report to the prison officers' office at times stated in the daily schedule. If the number of prisoners is checked in the accommodation facilities, prisoners must be in the common facilities of the accommodation ward at the given time. If necessary, the number of prisoners can be checked at any time of the day.

## **5 § Work and free-time activities**

Kerava Prison arranges both rehabilitative activities and work. Work activities are also arranged in locations outside the prison.

The prison has a gym, which prisoners can use at times specified in the daily schedule or a separate timetable. Prisoners can visit the library once a week according to the daily schedule.

## **6 § Procuring goods**

Prisoners have a possibility to procure foodstuffs and other goods suitable for personal use from the prison canteen. Prisoners must pay with their Prepaid Cards via a payment terminal.

If prisoners do not have an opportunity to go to the prison canteen themselves, they can, as a last resort, make their purchases by using the order list and the official handling the matter delivers the ordered goods to them. Prisoners must pay with their Prepaid Cards via a payment terminal.

## **7 § Visits**

### **7.1 § Supervised visits**

In Kerava Prison, supervised visits are arranged on Saturdays and Sundays between 9.30 and 14.00 according to the timetable specified in the daily schedule. Visits are not arranged on Christmas Eve or Midsummer Eve. The visit can last one hour. Visits must be applied for in advance by filling in a separate form and leaving it in the letterbox of the prison officers' office by Wednesday before the visit. Prisoners must inform their visitors of the reserved time of the visit.

Prisoners can be visited by their spouse and children belonging to the same household or at most two other visitors. Visits are arranged in facilities designated for this purpose and under the supervision of the staff. The visitors must report to the prison before the visiting time.

## **7.2 § Unsupervised visits**

Kerava Prison does not have facilities for arranging unsupervised visits. Instead of an unsupervised visit, the prisoners can apply for prison leave for an important reason.

## **7.3 § Communication via video connection**

Prisoners may be given permission to communicate with their close relatives or other close persons via video connection or other suitable technical means of communication, where the participants have an audio and visual connection with each other, once a week or according to their needs. The duration of the communication can be 60 minutes at most. Communication via Skype must be applied for by filling in a separate form in good time before the desired time. The application must include the desired date and time.

## **7.4 § Receiving goods during visits**

Prisoners are not allowed to receive or give goods during visits. Possible goods meant for the visitor or the prisoner must be given via the prison staff.

In connection with visits, prisoners may receive one plastic shopping bag of ordinary goods intended for their personal use. The goods must be handed over to the staff for inspection after which they will be given to the prisoner. Goods which prisoners cannot have in their possession are returned to the visitor after the visit. Clothes brought to prisoners are not necessarily included in the amount mentioned above if the prisoners have discussed changing clothes to new ones in advance with the head of the ward.

## **8 § Smoking and cleanliness**

Smoking is forbidden in all other areas except for those specifically assigned for smoking. A disciplinary punishment may be imposed on a prisoner for acting against this rule.

The order of the furniture in the accommodation room cannot be changed without the permission of an official of the Criminal Sanctions Agency. All goods must be stored in the cabinets and other storage places.

Pictures, posters, and other objects may only be attached to the notice board hung on the wall in the accommodation room. A disciplinary punishment may be imposed on a prisoner for attaching objects elsewhere in the accommodation room.

Electrical devices must be switched off when leaving the accommodation room.

## **9 § Possession of property**

### **9.1 § Objects and substances the possession of which may be denied**

According to chapter 9, section 1, subsection 1, paragraph 1 of the Imprisonment Act, the possession of an object or substance may be denied if it poses a threat to the safety of a person. Besides firearms, edged weapons, blunt instruments, explosives and, gas sprays, such objects and substances include also, among others, poisons and aerosol products with propellant gas. In addition, substances posing a threat include chemical compounds that can be used to make explosives, such as hair dyes containing hydrogen peroxide.

According to chapter 9, section 1, subsection 1, paragraph 2 of the Imprisonment Act, the possession of an object or substance may be denied if it is especially suited for damaging property. These include, among others, tools suitable for damaging property.

According to chapter 9, section 1, subsection 1, paragraph 3 of the Imprisonment Act, the possession of an object or substance may be denied if the possession of it is, when taking into account the conditions and the level of supervision in the prison or a prison ward, detrimental to general prison order. These include, among others, the following:

- 1) Devices that enable photography or filming. These include, among others, cameras and video cameras.
- 2) Devices that are suitable for intercepting and monitoring the radio traffic of authorities or otherwise observing the activities of authorities. These include, among others, radiotelephones and radio traffic detectors. Binoculars and other optical devices suitable for observation are also forbidden.
- 3) Objects that can cause a cleanliness, health, or fire hazard. These include, among others, tattoo equipment, animals, plants, and candles.
- 4) Objects that are otherwise detrimental to the public order of the prison. These include, among others, objects used for fighting and escaping, replica weapons, and objects bearing the symbols of criminal organisations and groups.

According to chapter 9, section 1, subsection 1, paragraph 4 of the Imprisonment Act, the possession of an object or substance may be denied if it cannot be inspected without unreasonable difficulty or without damaging it.

According to chapter 9, section 1, subsection 1, paragraph 5 of the Imprisonment Act, the possession of an object or substance may be denied if it is used as a means of commission of an offence or there

are reasonable grounds to suspect that it will be used as such. This may refer to, for instance, a situation where a prisoner uses a typewriter, which is in the prisoner's possession, to falsify documents or commit frauds.

According to chapter 9, section 1, subsection 1, paragraph 6 of the Imprisonment Act, the possession of an object or substance may be denied if the prison has acquired a corresponding object for the use of the prisoner. These include, among others, objects already belonging to the furnishing of the accommodation room and other objects acquired by the prison for the use of prisoners if the prisoner has a real opportunity to use the object.

A disciplinary punishment may be imposed on a prisoner if the aforementioned objects or substances are found in the prisoner's possession.

## **9.2 § Other factors influencing the possession of objects or substances**

Prisoners are only allowed to have a reasonable amount of private property in their possession. The amount of utility articles given into their possession must be such that they can be stored in the storage spaces of the accommodation room in places reserved for them.

A prisoner may be given a mobile phone and/or a computer if the prisoner has been given permission to use and possess them. Otherwise, such devices are prohibited, as are add-ons and accessories that can be used to connect to the Internet. A disciplinary punishment may be imposed on a prisoner for an unauthorised possession of the aforementioned objects.

An Internet connection may not be established on game consoles or other devices, even if the device could enable it. A disciplinary punishment may be imposed for unauthorised Internet access.

The prerequisites for the possession of an electrical device are that the device is type approved (CE marking), it is intact, and has an identification number.

Modifying authorised objects so that they are more suitable for being used for acts of violence is prohibited. This refers to, for example, making an article suitable as a blunt weapon or sharpening a toothbrush. A disciplinary punishment may be imposed on a prisoner if such objects are found in the prisoner's possession.

When a prisoner brings goods to prison, they must be shown to the prison staff. A disciplinary punishment may be imposed on a prisoner if the prisoner tries to bring unauthorised goods to a prison and avoid an inspection.

A maximum of 50 copies of all recordings (including CD, DVD, Blu-ray and game console games), 10 copies of books, and 20 copies of magazines are given into possession at a time.

The rules on the possession of property do not apply to objects and substances that have been given into the possession of a prisoner before the prison rules entered into force. If a prisoner is transferred to another prison, the prison rules in force there at the time of the transfer are applied.

## **10 § Prison wards**

Kerava Prison has 13 accommodation wards. Rehabilitation ward 1, rehabilitation ward 3 and rehabilitation ward for young offenders have 12 places each. They are separate from the rest of the prison and have their own daily schedules.

## **11 § Substance use and medication**

A disciplinary punishment may be imposed for manipulating or attempting to manipulate a substance use test.

Prisoners are not allowed to use or possess medication without the authorisation of a physician of the Health Care Services for Prisoners. Medication has to be kept in pill dispensers and bags meant for them or other original packaging and unused medication has to be returned. Prisoners are not allowed to give medication prescribed to them to other prisoners. A disciplinary punishment may be imposed for violating these rules.

## **12 § Entry into force**

These prison rules enter into force on 16 September 2020 and repeal the prison rules that entered into force on 1 December 2019.

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Appendix: Map on the fenced area of Kerava Prison

